



Decision no 36/AD

Date 30/3/2002

Constitution

Article 1:

A Federation was established in the Republic of Lebanon under the name of the: Arab Hospitals Federation.

It is a non-political and non-profit organization.

Article 2:

Federation Address:

Lebanon - Jounieh - Kaslik - Main Road - Building 564 - Bloc C

Tel: 00 9619900111

Article 3: AHF Goals

- a. Enhance cooperation between Arab hospitals, institutions, and medical and healthcare facilities that are members of this federation in all scientific and technical fields.
- b. Cooperate with Arab and international bodies to set dedicated programs for training and qualifying workers in healthcare institutions, increasing their knowledge, refining and developing their expertise in order to obtain the distinctive Arab Hospitals Board in cooperation with the specialized authorities.
- c. Benefit from human and technological resources through the exchange of experience and technology among members.
- d. Cooperate with research and studies centers to develop scientific and administrative competencies in member institutions.
- e. Consolidate the joint health work in the member states with the relevant authorities in order to find a common base for a unified system of hospitalization and work on its improvement and update successively in cooperation between all member institutions, and to lay the foundations for hospitals accreditation
- f. Provide specialized publications for health awareness dedicated to all units and components of Arab societies, through the issuance of a specialized medical health magazine

g. Work on adopting:

1 - The concept of human-based health/medical care, since the beneficiary of health care is the patient who is the focus and the foundation of health services and its systems.

2 - The quality of health / medical services in medical facilities and institutions and the strengthening of patient safety and risk prevention systems and programs.

These objectives are implemented in accordance with the laws and regulations in force.

Article 4:

The Federation's financial resources consist of:

Member subscriptions, government aid, donations, gifts and other legitimate sources.

The funds of the federation shall be spent in order to achieve its objectives.

Article 5:

The AHF is composed of 3 organs: General Assembly, Governing Council, Executive Council.

Article 6:

The Federation bylaws includes the formation of specific committees and bodies chosen by the Executive Council according to its needs and the Executive Council defines their tasks.

Article 7: Membership in the Federation:

Any party desiring to be member in the Federation should be:

- 1 A hospital, medical center, treatment or diagnostic center, hospital representative body, or a group of health/ hospital services/ facility duly licensed and represented by its chairman of the board of directors, or a person delegated by the board of directors through a special decision issued by it, or individual consultants or activists in the field of health and hospital administration.
- 2 The representative should be enjoying his civil rights and not condemned by any crime or scandalous misdemeanor.
- 3- The representative should accept, on behalf of the institution, the federation laws and work for achieving its goals.

Article 8:

Any person fulfilling the requirements of membership shall present a demand declaring his wishes to be member in the federation along with a juridical record and a copy of his identity card.

The Governing Council would study, during a legal meeting, the demand along with the attached documents and take the suitable decision by majority, and the decision of the Council is not subject to any review.

Article 9:

The General Assembly is composed of all the members affiliated to the Federation, its authorities and obligations are detailed in the bylaws.

The General Assembly holds its meetings, as well as the Governing Council, in the Federation's center or in any other Arab country, according to the decision of the council. The sessions during which the elections are conducted should be held in the Federation's center or in any center belonging to one of the members in case it is held outside Lebanon in the presence of an official Lebanese delegate assigned by the competent Lebanese references.

The right of voting is given only to members who have settled their membership fees two months before the elections date whether personally or through a written assignment to a member of the federation.

Article 10

The Governing Council is formed of 12 members elected by the General Assembly by secret voting, and the quorum of the election session should be more than the half of the General Assembly stipulated in the article 9 of the constitution each time. In case the quorum is not complete, the election will take place in a second round an hour after the first, and the quorum will be legal with those who attended.

The term of the Governing Council is 3 years.

The election session is directed by a committee of minimum 3 members from the General Assembly and supervised by a representative from the General Directorate of the Interior.

Article 11:

It is required to inform the Political and Administrative Affairs Department of the General Directorate of the Interior a copy of the Governing council election announcement document that determines the time and place of the election, provided that it reaches the Director at least one month before the appointed date.

Article 12:

The Governing Council is elected directly by the General Assembly, as stipulated in the Bylaws in the presence of the Federation's president. After that, the elected Governing Council meets directly to elect, among its members, the president, vice president, the secretary, the treasurer and the General Secretary. Following this, The Governing Council appoints the Chief Executive Officer.

It is not possible to assign more than one job to one member of the Governing Council.

The duties of the Governing Council and its members will be determined in the AHF Bylaws.

Article 13:

The founders are entitled to practice the authorities of the Governing Council for one year starting from the date of the federation license.

Modification:

The General Assembly, with the majority of its members, may amend this constitution based on the suggestion of the Governing Council. For the amendment to be valid, the presence and

approval of two-thirds of the federation's members who have paid their membership fees are required.

Article 14:

The federation is entitled to call for the election of the new Governing Council at least one month before the end of the term of the previous council, on condition to have suggestion of one third of the General Assembly members and the approval of at least two thirds each time.

Article 15:

In addition to the requirements above mentioned in the Constitution, the federation can be dissolved upon its request and according to the decision of the General Assembly along with the approval of 75% (Seventy Five Percent) at least of its total members.

Article 16:

If the federation is dissolved, its fund and properties would go to the international organizations Red Cross and Red Crescent on condition to be spent in the aim to achieve their goals and execute their services.

Article 17:

The Federation has the right to conclude local, regional and international agreements and Memorandums in the field of healthcare sector and other related fields.